

■ ■ ■ INTER
■ ■ ■ EXPO
■ ■ ■ CENTER

18 - 21
MARCH

WORLD
OF FURNITURE

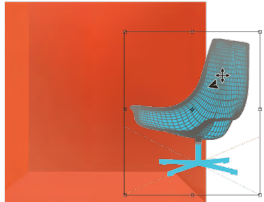
20

20

international trade fair
for furniture, interior
textile and home
accessories

international
trade fair

**18-21
MARCH**



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WORKING HOURS:

For exhibitors

18th of March 8.30 am - 6.30 pm

19th - 21st of March 9.00 am - 6.30 pm

For visitors

18th - 21st of March 10.00 am - 6.00 pm

For stand set-up

■ **Stand build up**
15th - 16th of March 8.30 am - 6.30 pm

■ **Stand arrangement**
17th of March 8.30 am - 8.30 pm

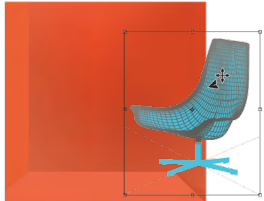
*For stand
dismantling*

■ **Vacation of stands**
21st of March 6.30 pm - 10.00 pm
22nd of March 8.30 am - 5.30 pm

■ **Stand dismantling**
22nd of March 8.30 am - 5.30 pm
23rd of March 8.30 am - 5.30 pm

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STANDS BUILD UP BY THE EXHIBITOR OR ANOTHER CONSTRUCTION COMPANY

The Exhibitor / Construction Company will be allowed to build the stand only after signing a separate contract with the Organiser and after approval of the stand plan. The access to the fairground on 15 and 16 March is only with passes which could be taken from the main foyer of Inter Expo Center.

Prolongation of the working hours during the days of stand construction, stand arrangement and stand dismantling should be allowed based on a written request. The Exhibitor / Construction Company should pay a fee for each booth for each started hour:

- 70 EUR per hour excluding VAT if the request is received until 2.00 pm
- 140 EUR per hour excluding VAT if the request is received after 2.00 pm
- 210 EUR per hour excluding VAT if the request is for the days of stand arrangement

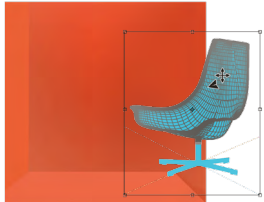
Connection to the power supply without agreement with the electrical technicians is not permitted.

The Exhibitor / Construction company should avoid any actions which might result in damages to the walls, the floor surface, the ceiling or other structural elements of the exhibition halls.

The Exhibitor / Construction company is obliged to carry out the required OHS (occupational health and safety) instruction and training for the employees, who are assigned to work at the exhibition area, and to acquaint them with the possible risk for the safe performance of their activities.

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STAND ARRANGMENT

On 17 March every Exhibitor could receive passes for stand arrangement from the security guards at the Cargo Entrance next to Hall 4 (see the map at page 6).

Services applied for in the days of stand supply should be paid on site in cash. They could be ordered at the information desk in the Central foyer.

Companies failed to pay for their participation at the exhibition will not be allowed to their stands.

EXHIBITOR'S BADGES AND PARKING PERMITS

Registration of the exhibitors will take place on 17 March at the information desk in the Central foyer of Inter Expo Center.

The exhibitor's badges shall be prepared after written request for the required number.

Badges for exhibitors - for rented area of 9 sq.m - 2 pieces; for every next 9 sq.m - 1 piece.
Exhibitor's parking passes allow the exhibitors to use parking lots (only for a car) during the exhibition.

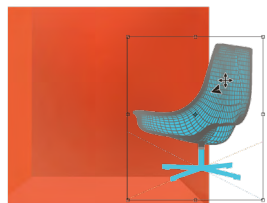
The number of exhibitor's parking passes for each exhibitor depends on the size of the exhibitor's stand:

- For stands up to 50 sqm - 1 parking pass
- For stands over 51 sqm - 2 parking passes.

Parking is allowed only within the official working hours.

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GENERAL INFORMATION

During the exhibition (18 - 21 March) supplying the stands with goods is allowed only through gates 2a and 3b or through the main entrance of the Inter Expo Center during the opening hours. (On 21 March- till 5.00 pm)

The electrical power to the stands will be shut off at 6.30 pm from 18th to 21st of March.

The cleaning of the stands will be performed every morning between 9.00 and 10.00 am and includes only carpets with vacuum cleaner. The Exhibitors have to take personal care of the cleaning of exhibits, furnishing and displaying modules. Stands that were not built by Inter Expo Center should be cleaned by the exhibitor/ construction company.

Staying at the stands after the working hours is not permitted.

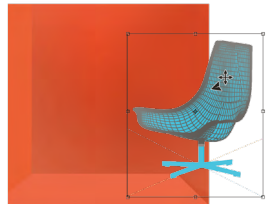
Taking exhibits out before 6.30 pm on 21st of March is not permitted. If a breach of this provision is found the exhibitor will be charged a penalty fee of 500 EUR.

Halls will be subject to a general surveillance service performed by specialised personnel during the exhibition. The Organiser is exempted from any responsibility regarding thefts within stands. Complete security of the halls is provided outside the working hours of the exhibition.

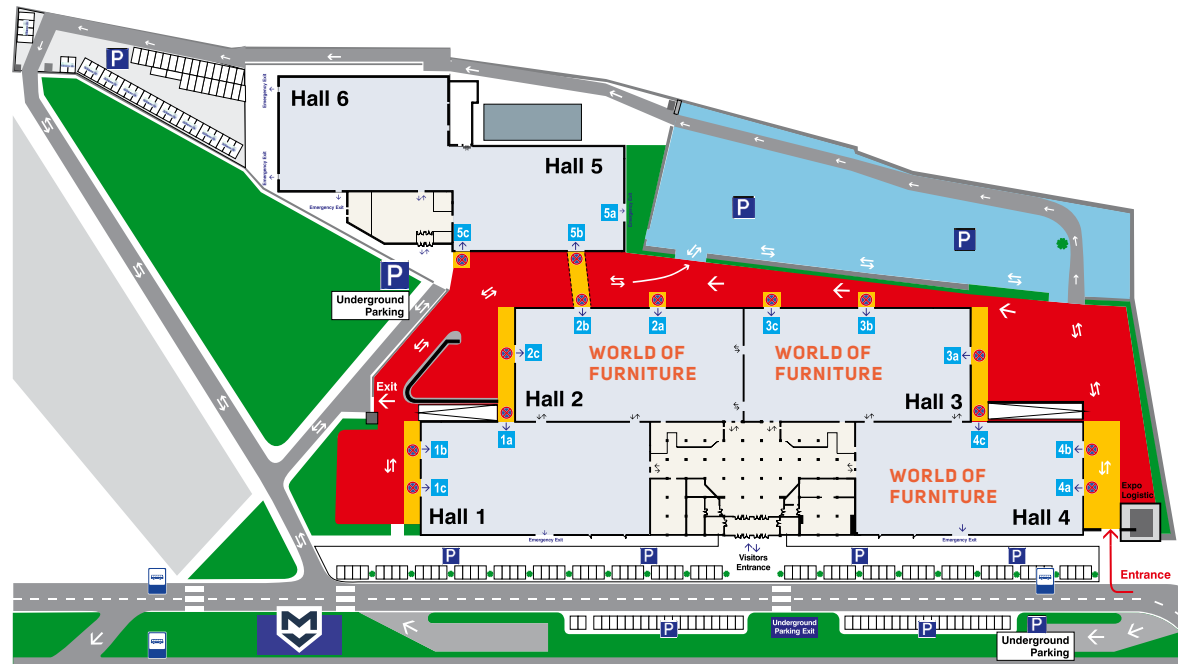
Smoking is not allowed in all enclosed spaces on the territory of Inter Expo Center.

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Do not stand and park



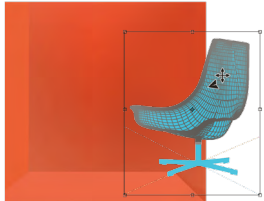
Stay allowed up to 1 hour for the purpose of load/unload. In case of violation, a fine of 50 (fifty) BGN shall be imposed for every next hour



Free parking during the working hours for exhibitors only.

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OTHER SERVICES

Stand design and stand building

We can provide professional assistance for attractive and successful presentation of your company, how to design and build a notable exhibition booth.

Forwarding and logistics

Official forwarding agent of the exhibition is Expo Logistik Ltd. The company offers complete and high quality range of forwarding services - forwarding and customs clearance, forwarding handling loading/unloading operations from means of transportation to/from stand (customs warehouse), transportation and storage of empties.

Seminars, presentation equipment and catering services

The Congress Center has 7 conference halls with capacity from 20 to 450 seats. We can provide you with presentation equipment in case you need it for your booth. On request we can offer you a company for catering services that will take care of good welcoming the guests at your booth.

Advertising

Attract attention to your company through the various and flexible advertising solutions we offer - box advert in the guide map, facade billboards, illuminated print-ons in the central foyer of the exhibition complex, distribution of company advertising materials, advertisement on 12 ad monitors in the central foyer and restaurants of the exhibition complex, advertisement on the web page of the exhibition.

Internet

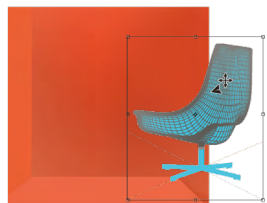
During the exhibition all Exhibitors have free access to Wi-Fi (password:interexpo62). After request we can provide cable Internet with guaranteed speed only for your stand.

Cloakroom service

During the exhibition a cloakroom service is at disposal in the foyer of Inter Expo Center. Opening hours: 9.00 am up to 6.30 pm.

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CONTACTS

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*Contracts with stand construction
companies and stand design approvals*

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